

Form W-9 Request & Vendor Profile

Use this sheet to open Mochi Meow Co. as an approved vendor in your accounts payable or procurement system. A signed IRS Form W-9 (Rev. March 2024) with our full legal name, entity classification, and TIN is issued directly to your AP contact within one business day of request — email hello@mochimeowco.com with the subject line “W-9 Request”.

Vendor Snapshot

Legal / DBA Name	Mochi Meow Co.
Service Category	Mobile beverage bar & event catering services
Service Area	Dallas – Fort Worth Metroplex and surrounding counties
Entity Classification	Provided on the signed W-9
Taxpayer ID (TIN/EIN)	Provided on the signed W-9 (not published)
Remittance Contact	hello@mochimeowco.com
Payment Terms	Net 30 on approved corporate accounts; deposit secures the date
Accepted Methods	ACH, corporate check, corporate card, PO-backed invoicing

What To Send Us

So we can return the completed packet in a single pass, include the following in your request:

1. AP Contact	Name, email, and phone of the person who receives the W-9
2. Entity To Bill	Full legal name of the contracting entity and billing address
3. Vendor Portal	Portal name and invite link, if onboarding is portal-based
4. PO Number	Purchase order or cost-center code, if required before invoicing
5. COI Requirements	Certificate holder wording and any additional insured language

Insurance At A Glance

Mochi Meow Co. carries \$2,000,000 general liability coverage and is licensed and fully insured for Class-A commercial buildings, corporate campuses, and private venues across the DFW Metroplex. Certificates of Insurance are issued on request — see the COI Request Template.

Questions? hello@mochimeowco.com ♦ mochimeowco.com